

Memorandum

To: Students (B.Th., B.Th. by Distance, M.Div., M.T.S., M.Th. Continuing Studies)
From: Susan Foley
Date: June 1, 2016
Re: 2016 Fall Semester Registration

Enclosed please find information and forms required for up-coming 2016 Fall Semester:

1. Theological Bulletin – Fall Semester 2016

- Course Offerings
- Time Schedule
- Calendar Dates

2. Course Selection Form – *deadline June 22, 2016*

3. Textbook Order Form – *deadline June 22, 2016*

We will not be accepting textbook orders after the deadline date of June 22, 2016 – students requiring textbooks after this date will be responsible for ordering their own.

Students placing textbook orders through the General Office are responsible to purchase all of what is ordered, no refunds will be given. For example, if you order a book and later discover you already have it, you are responsible for purchasing the one you ordered; or if you decide in September to drop a course and no longer need the textbook, there will be no refund.

For students ordering textbooks on line, below are some suggested websites. You should place your orders ASAP as some books have a 4-6 week delivery date:

www.amazon.ca

www.amazon.com

www.chapters.indigo.ca

4. 5% Discount Notice