## **Our Apartment**

**Queen's College Apartment** A small self-contained apartment with a private bathroom, kitchenette, and bedroom. When it is not in use by the College, it may be rented. We see this as an opportunity for others to come and share in our community life. If you are interested in using the College apartment, it is best to make reservations. Any questions should be directed to Ms. Dana Bishop by telephoning the General Office at (709) 753-0116 or fax (709) 753-1214. More information at: <a href="http://queenscollegenl.ca/?page\_id=439">http://queenscollegenl.ca/?page\_id=439</a>

The Apartment has recently undergone some refurbishment with new furniture, art, and a smart TV. New rental rates for the Apartment take effect January 1, 2020.

- 1. Rates
  - First night \$50.00
  - Second and all following nights \$35.00
- 2. Reservations require \$50.00 deposit for the first night. The deposit is non-refundable if cancelled within a week of the reserved date.
- 3. The College reserves the right to cancel reservations if the apartment is needed for College use.
- Full refund of the deposit will be made if a reservation is cancelled by the College.

Reservations -- If you are interested in using the College apartment, it is best to make reservations. This maybe done by telephoning the General Office and talking with Ms. Dana Bishop, (709) 753-0116 or fax (709) 753-1214.

Reservations will be confirmed 30 days prior. Reservations made less than thirty

Keys-Please make arrangements to pick up the keys during regular business hours which are as follows: Monday to Friday 8:30 a.m. to 12:30 p.m., 1:30 p.m. to 4:30 p.m.

## **Guidelines When Using The Apartment**

days before use, will be confirmed when you telephone.

Garbage - Please leave your garbage outside the apartment door before 8:00 a.m. during the week. On weekends and at other times, you may carry your garbage to the dumpster on the College parking lot.

Linen -- Linens are provided. Extra towels etc. are available (within the apartment) for longer stays.

Security -- Please do not leave the apartment unlocked when you are not there. Also, please do not leave the outside door unlocked if you find it has been locked. MUN security is responsible for locking the outside doors.

Parking -- Space is provided on the College parking lot.

Check-in Time: 2:00 p.m.

Check-out Time: 11:00 a.m.

Smoking -- Smoking is not allowed in the apartment or in and around the building.

Chapel -- We are glad to share our chapel and corporate prayer life with our guests and welcome those who come to any of our chapel liturgies. In singing and recitation of the Daily Offices, please follow the pattern, rhythm and speed which our community establishes. During your stay, guests are responsible for keeping the apartment clean and tidy.

When Leaving -- a) please strip the bed and leave the soiled linen, with soiled facecloths, towels and tea towels etc., in the laundry basket provided b) lock the apartment keys in the apartment if the General Office is closed.