

Queen's College Faculty of Theology
Fall 2020
Webinar sign-in and Information

All our courses are on line for the fall 2020 Semester. Most are by webinar using the GoToTraining platform. It has some added features that will enhance the learning experience. It is new to us, so we ask for patience. We will use the same link for all real time classes, unless we advise you otherwise.

Directions

1. **Hit this link**

<https://attendee.gototraining.com/r/921915620444529154>

This is the link for all webinar classes in the Fall 2020 Semester.

Use the *GoToTraining App* to join. *Google Chrome* is the default recommended as browser with GoToTraining.

2. The class link will typically be opened by the instructor about fifteen minutes before the start time. We suggest you sign in a few minutes early for the first few sessions.
3. Select computer audio, if given an option.
4. Ignore information about December 31, 2020 (that is a setting that had to be used in order to have a single link for all courses and classes in the semester).

Information about GoToTraining

This link will provide you with all the information and links you need to become familiar with GoToTraining. Please check it out.

<https://support.goto.com/training/help/system-requirements-for-attendees-g2t010003>

This link gives information on how to join by telephones as well as by computer.

Highlights of GoToTraining

Allows up to fifty attendees

25 webcams can be viewed at the same time

Breakout to smaller groups

Attendees can turn on and turn off their microphones and webcams

Attendees can be made presenters

Raise hand and chat features

Sessions can be recorded and distributed for later viewing and review.

Tips for smooth attendance GoToTraining

Close out programs you will not be using during the session.

Make sure you have good Internet Connection.

A Restart of your Computer can resolve many problems.

Follow the instructors directions regarding use of your microphone and webcam.

Usually best to have the microphone off, except when you want to ask a question or make a comment.